



Updates to SalesPulse system for POD extract

The updates to facilitate the extract for POD have now been updated to the SalesPulse system. Details below.

If your school is going ahead with the import facility you should now contact us. We would need confirmation by email that you are going ahead and wish to purchase the new facility which costs €250 & vat.

We will then turn on this new facility which includes a POD checker screen where you can identify what data you need to add to the database that the POD system requires. Once you have all your school data updated, we will extract the data, encrypt it and send it to the Department for import into POD.

The following updates have been made to all systems.

The screenshot shows the 'Pupils' section of the SalesPulse system. The navigation bar includes: Pupils, Attendance, Reports, Pupil Payments, Grants, Teachers, School Contacts, School Books, Admin, Help, Feedback, and Log Out. The main form contains the following fields:

- Name: Patricia Hoyne
- Ainm: [] []
- B'Cert Name: [] [] (highlighted with a red box)
- Class: Second Class
- Roll No.: 023654
- PPSN: []
- Archived: On Enrolment:
- On Enrolment Year: 2011
- Entry Type: From Home/Not in any School/Childcare Setting/Pre-Primary Education

Birth Certificate name has been added on the Pupils screen

The screenshot shows the 'Family' section of the SalesPulse system. The navigation bar includes: Family, Profile, Attendance, Payments, Communications, Groups, Test Results, NCCA Report Cards, and IPLP. The main form contains the following fields:

- First Name: Phil
- Surname: Hoyne
- Relation Type: Father
- Mother's Maiden Name: (if applicable) [] (highlighted with a red box)
- Key Contact:
- Mobile 1: []
- Mobile 2: []
- Home Phone: []
- Work Phone: []
- Email: []

Mothers Maiden Name has been added on the Family screen

The screenshot shows a student profile form with the following highlighted fields:

- Receives Learning Support:** (General) GAM Support: [Dropdown]
- Student Type:** Special
- Integrated More Than 80:** No
- County:** [Dropdown]
- Irish Exemption:** Children of foreign diplomats/consulars
- Ethnic or Cultural Background:** [Dropdown]
- One of Mother Tongues Irish or English:** [Dropdown]

County, Student Type, Integrated more than 80 (hours, in a special class), Date for Irish Exemption, Ethnic background, Mother Tongue & GAM Support.

The following updates will be turned on for schools that purchase the POD facility.

POD Checker screen

The screenshot shows the POD Checker screen with the following components:

- Sidebar Menu:**
 - Pupils
 - Find Pupils
 - Add Pupil
 - Edit Pupil
 - Enrolments
 - Find Enrolments
 - Add Enrolment
 - Edit Enrolment Pupil
 - Archived Pupils
 - Find Archived Pupils
 - Edit Archived Pupil
 - Pupil Check
 - View All Pupils
 - POD Checker** (highlighted)
- Step 1:** Please go through each class and make sure that the following information is filled out correctly:
 - Teacher
 - Class Type
 - Class Grade
 - Medium of Instruction
- Step 2:** Each religion must link to one of the POD religions. If a pupil is not linked to a POD religion then no religion will be extracted for that pupil.
- Step 3:** Please go through both POD Checker options below. Any fields highlighted in red must be updated before we can send your data to the POD system. You can filter the data by using the Class and Pupil options.
 - Second Class [Dropdown]
 - All Pupils [Dropdown]
 - POD Checker 1 [Button]
 - POD Checker 2 [Button]

POD Helpdesk number for POD related queries: 01-8892311

Step 1 – you check that you have your teachers, classes & medium of instruction.

Step 2 – you check that the religion fields in your schools dropdown list matches what the department require.

Step 3 – You go through the POD Checker 1 & POD Checker 2 buttons. These display your students showing the fields that the POD system requires and will have any mandatory fields highlighted in red until you fill them in.

You can filter your students by class and student if you require.

Click here to show the address fields Please complete all fields which will be transferred to the POD system and particularly the mandatory fields which are highlighted in red. Close

First Name	Last Name	Birth Cert First Name	Birth Cert Last Name	DOB	Gender	Religion	Nationality	PPSN	Mother's Maiden Name	Name
Patricia	Hoyne			dd/mm/yyyy	Female	Catholic	Ireland		White	Patricia Hoyne
Jake	Maher			01/06/2004	Male	Church of England	Ireland			Jake Maher
Gerard	Murphy			14/10/2008	select	Catholic	Ireland	3333333r		Gerard Murphy
John	Murphy			02/11/2011	Male	select	Ireland			John Murphy
Paul	Nolan			05/08/2004	Male	select	Ireland		Black	Paul Nolan
Brian		Brian	Kelly	18/05/2007	Female	select	Ireland			test test
Simon	Williams			08/05/2001	Male	select	Ireland			Simon Williams

Save Save

When you have made changes you must click the save button.

If there is more than 10 records returned you will see the following at the bottom of the page:

Save First | << Previous | 1 | 2 | 3 | Next >> | Last

You must save your changes before moving to another page

You would save your changes on the current page and click the Next button to go to the next page.

Once you have completed the changes on all your data you can contact SalesPulse in order to arrange for them to transfer your data to the POD system.